Career Planning for Juniors and Transfer Students

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University Career Services

Moderated by Jen Pollard
University Career Services
Agenda

• Overview of University Career Services
• Experiential Learning and timelines
• Role of Parents in Student’s Job/Internship Search
• Q&A
• We prepare and connect career-ready students for post-graduate success
• University Career Services Model

• What should I do after graduation?
  Career Counseling (Explore)

• How do I get there?
  Industry Advising (Strategize)

• Made it! Now what?
  Professional Development (Succeed)
HireMason Perks

Apply

• Apply directly online to jobs/internships for which you qualify

Email

• Create saved searches and receive e-mail alerts when jobs/internships matching your criteria are posted

Publish

• “Publish" your resume in Mason Resume Books for employers to query
Get Involved. Gain Experience.

- Internships
- Volunteer
- Student Organizations
- On Campus/Work Study Jobs
Experiential Learning

What Is Experiential Learning?

An umbrella term to include hands-on learning outside of the classroom to enhance your academic experience. The experience can vary in length, but is designed to be a specific period of time and have learning outcomes. Many experiential learning opportunities also include some element of reflection so that you can really process what they have just learned.

Why Is Experiential Learning Important?

These opportunities help you to clarify your career goals, gain valuable experience and skills to become a stronger candidate when applying for full-time jobs and graduate school, and expand your network. Many types of experiential learning can also lead to future employment opportunities since it is a great way to see how you perform as an employee for a limited amount of time.

What Are Options Here At Mason To Gain Experience?

Internships:

It is recommended to have at least two Internships before you graduate college in order to prepare yourself for the professional world. Internships can be part-time or full-time, during the semester or summer, and provide knowledge and hands-on experience in a particular career field or organization. For some employers, the internship is their primary recruitment tool for hiring full-time employees. To see a wide variety of internship postings, visit HireMason. Be sure to speak with your Advisor and check the course catalog to see if you can get academic credit for your internship experience within your major.

Co-op and Experiential Learning Agreement:

If eligible, you have the opportunity to earn transcript recognition for a paid internship or co-op which is not for academic course credit. You may also receive transcript recognition for a volunteer internship through the federal government. Certain requirements apply. Click here for more information.

Job Shadowing/Externship:

The first Friday of November each year, University Career Services will host a one-day job shadowing/externship program called Take a Rabbit to Work Day. Sign up in HireMason to follow a professional in the area for a day to see if they work in a career in which you might be interested. This is a great way to explore a career path early on in your college career. For more information on job shadowing and how to register, click here.

Community-Based Learning (Service Learning):

Community-based learning includes volunteer service, community-based research, and other applications of course-related skills to assist local (and sometimes global) service organizations. To learn more about how to receive course credit for community-based learning, visit SAIL.

Research:

Gaining research experience alongside faculty members is another important way to solidify your academic and career interests. Research opportunities are recommended, particularly if you are considering graduate school. For more information on research opportunities at Mason, visit OSCAR’s website.
Student Success Roadmap

**FIRST YEAR**
- Meet with an academic advisor
- Explore potential majors and careers
- Identify resources for academic support
- Explore potential majors and careers
- Consider internships
- Join a student organization
- Explore HireMason & create your profile

**SOPHOMORE YEAR**
- Begin to build your professional network
- Find an on-campus job or internship
- Consider internships
- Explore potential majors and careers
- Identify resources for academic support
- Declare (or affirm) your major

**JUNIOR YEAR**
- Explore undergraduate research opportunities
- Update your academic plan
- Apply for internships
- Explore study abroad opportunities
- Attend a career fair
- Meet with Career Services
- Seek leadership opportunities

**SENIOR YEAR**
- Complete Exit and Transition to career
- Apply learning to career
- Complete a graduation check with an advisor
- Apply for graduation on Patriot Web
- Visit Career Services
- Apply for jobs/graduate programs
- Attend a career fair
- Meet with Career Services
- Seek leadership opportunities

**GRADUATE**
- Join Career Link
- Stay Involved through University Life
- Support Academic Affairs
- University Career Services

**Icon Key**
- Online/Patriot Web
- University Life
- Academic Affairs
- University Career Services
• Junior Year and Transfer Students

• Meet with career counselor or industry advisor (September-October)

• Get resume reviewed (September-October)
  1:1 appointment, Resume Clinic, walk-in hours

• Submit applications to internships (October-April, depending on industry of interest)

• Register for UNIV 320 or 420 for Spring semester (November)
• Connect with employers (September-April) Career Fairs, On Campus Interviews, programs
• Conduct a practice interview (as needed) 1:1 appointment, Practice Interview Days, InterviewStream

http://careers.gmu.edu/events/
Role of Parents: Don’ts

- Fill out or send in internship applications
- Write cover letters
- Contact an employer
- Accompany your student on interviews
- Share outdated information
Role of Parents: Do’s

• Point out skills and natural talents
• Teach your student professional demeanor
• Buy your student a suit and accessories
• Talk about what to expect in an interview
• Help set realistic expectations
• Facilitate introductions to your contacts
• Encourage your student to attend career events on campus
• Explain to your student the importance of getting involved on or off campus
4 Step Job/Internship Search

• Documents
• Research
• Network
• Apply
• Informational interviews
• Conferences/professional meetings
• Volunteering
• Happy hours
LinkedIn

George Mason
Computer Science Major Seeking Software Development and Database Application Internship Opportunities
Fairfax, Virginia | Information Technology and Services

Current: George Mason University, Patriot Computers
Previous: Computer Science Department
Education: George Mason University

Connect

Summary

I am a sophomore Computer Science major at George Mason University and I am looking for an internship related to software development or database applications. My Computer Science courses have allowed me to develop a variety of programming, networking, and application skills such as Java, LAN/WAN, and WordPerfect. I would welcome the opportunity to work for any organization that would allow me to further develop my software development capabilities. I look forward to talking with you about how I can help you to create software or database solutions for the business challenges you face.

*Please note this profile is for demonstration and educational purposes only

Education

George Mason University
Bachelor of Science, Computer Science

People Similar to George

Xiomara Reyes
Applied Information Technology Major Seeki...
Connect

Cornell University
ILR School
The online Master of HR Management.
15 months online
3 weeks on-campus
For those with 8+ years HR experience
See program details

Next search result

George Mason
Research Assistant at Mason Tillman Associates

People Also Viewed

Pouyan Ahmadi
PhD candidate at George Mason University

Timothy Hope
Adjunct Professor at George Mason University

Diana Wang
Associate Professor at GMU
You may be able to connect your student to their dream employer!
Career Fair: February 18th and 19th

• Johnson Center,
  Dewberry Hall

- Teach for America
- Boeing
- Amazon
- American Cancer Society
- Central Intelligence Agency
- Deloitte
- Department of State
- Enterprise Rent-a-Car
- SRA International, Inc.
Ways to mentor

Coming in Fall 2014

TAKE A Patriot TO WORK Day
Job Shadowing Program

Give to students
Take a Patriot to Work Day is a one-day externship/job-shadowing opportunity that allows current students to gain a realistic glimpse into your organization. You can take a Mason Patriot (or two, or six – you get the idea) to show off your work environment and expose students to the work you do.

Get from Mason
Take a Patriot to Work Day will occur Friday, November 7. This is a low commitment opportunity to reinforce your brand among the Mason community, identify Mason talent, and build your pipeline for future hiring needs. If you are interested in participating or would like more information, please email Rachael Miner at miner2@gmu.edu

Learn more at careers.gmu.edu/employers/events/JobShadow
For more information

University Career Services

Families

University Career Services (UCS) assists students and alumni of George Mason University in their approach to career development is educational. We do not “place” students in positions or tell them how to advance their careers. Instead, we teach them the fundamentals of how to begin and advance their careers. Through UCS’s career assessment programs, events and online resources we provide students with the tools needed to identify their major interests and their resume, conduct a job search, interview, negotiate salary, etc. In the ever-changing career world, these are essential skills for professional success.

Services

- Assessments to help students identify their career based on their personality, skills, interests and values
- Print and online resources (career library, research
- Job and internship database (HireMason)
- Resume and cover letter reviews
- Practice interviews
- Career fairs, On-Campus Interviewing Program and other networking events to connect with employers

Resources

- Visit UCS early and often
- Develop marketable skills like computer, quantitative, foreign language, leadership and writing skills

Encourage your student to...
• We are here for your student!