

# HOUSING SELECTION 2015-2016 CHEAT SHEET

## The Fine Print

- Must be current on-campus resident who will have lived on campus for 6 or fewer semesters at the end of spring 2015.
- Selecting for entire academic year – Fall 2015 and Spring 2016

## Deposit:

- \$300 non-refundable; Due after select space.
- Different due date depending on when select
- If don't pay deposit, assignment will be cancelled; space will go back into selection process; lose housing guarantee.
- Contact us ahead of time if you have a financial concern about paying the deposit.

## The Process in a Nutshell

1. **Form a group**
2. **Submit applications** - all students do their own application
3. **Research available suites**
4. **Select suite** - group leader selects for all members of group
5. **Pay Deposit** - all students pay their own deposits

## 1. Forming a Group

- Groups can have 6, 4, 3, or 2 members.
- All groups have a group leader.
  - Group leader will be responsible for selecting the suite for the group during assigned selection window.
  - Group leader should be trustworthy and responsible!

## Things to discuss before you decide to be a group:

- **What can you each afford?**

Groups should select a suite that all members can afford!
- **Singles and doubles:** Who will be roommates if you select a suite with doubles? Who gets the singles?
- **Lifestyle habits:**
  - Messiness
  - use of space (social or study)
  - sharing belongings
  - sleep hours/quiet hours
  - guests (daytime and overnight)
  - room temperature

## 2. Application

- February 9<sup>th</sup> 10am – February 13<sup>th</sup> 12pm
  - May update application anytime during the window.
  - If miss application window, lose housing guarantee.
- **Everyone does their own application**
- Application is binding - will be used to create the selection order
- If applying as group:
  - Group Leader Name and G#, Number of students in group
  - Names of other members of group
- If applying as individual:
  - Put self as group leader

## 3. Researching Available Suites

- **General Availability:**
  - Over 70% of space is in 4-person suites.
  - ~7% of spaces are in suites for 6 people. Are in Student Apartments, Northern Neck, and Potomac Heights.
  - ~12% of spaces are in suites for 3 people. Most are 4-person suites where a space is held for an RA or special population.
  - ~9% of spaces are in suites for 2 people.
- **Chart of Suite-type availability by building**
  - This will help you see how many 6-, 4-, 3-, 2-occupancy suites there are by building
- **Room Locator posted February 16**
  - This will allow you to see exact suites/bedspaces available live as selection occurs.
  - Review this as a group before your selection time. Create a list of preferred suites so group leader can make a good selection.

## 4. Selecting Your Suite – Groups

- Each group will be given a selection window. Each selection window will have several groups in it.
- The group leader will have the pull-in information for all members of the group. They will select the suite for the group.
  - Other members of the group do not select. They do not log-in to selection software.

## Selecting Your Suite – Individuals

- Each individual will be assigned to a selection window. Selection windows will have several individuals in them.
- During their assigned window, an individual will log-in and select their space. If there is additional space in the suite they choose, they may pull-in other students who are in the individual process.

## Selection Dates:

Groups of 4 Feb 23-25

Groups of 6,3,2 March 3-4

Individual March 17-18

## 5. Pay Deposit – Confirm Assignment

- **All students must pay their own deposit.** Students who do not select during their window do not pay their deposit yet.
- **Deposits are due shortly after the selection windows for each round of selection.**
  - Groups of four due Feb 27
  - Groups of six, three, two due March 6
  - Individuals due March 23
- **Assignments will be cancelled if deposit not paid on time.**

## Selection Order – Seniority

- Group order determined by average seniority of group members
- Seniority based upon credits earned at Mason.
- Groups will be given selection times based upon availability of suites. Groups who have a selection time will select in order of most seniority to least.

## Selection Process

- If there are more applications than there are bedspaces available, individuals and groups with the most seniority will go directly to the Guaranteed Waitlist.
- Groups of four select first.
- Members of groups of four who select will pay their deposit.
- Members of groups of four who do not select will be moved to individual selection.

## Selection Cont'd

- **Members of groups who are given a selection time are STRONGLY encouraged to select!**
- Groups of six, three, or two will select next.
- Members of groups who select will pay their deposit.
- Members of groups who do not select will be moved to individual selection.
- Individuals will select next. This includes students who applied as individuals and those who did not select in earlier rounds.
- Because only as many people as there were bedspaces available are participating in selection, there will be enough available beds for the individuals who are left. There is no guarantee there will be a space of their desired type available!
- Individuals may pull-in other individuals if there is space in their selected suite.
- Individuals who select will pay their deposit.
- Individuals who do not select may apply for the Waitlist in May. Lose housing priority.

## Waitlist

- Students who are directed straight to the Waitlist due to high seniority will submit housing preferences and deposit April 6-10.
- Students who missed selection or who live off campus may begin to apply in May. Will not be placed until everyone with an April application has been placed.

## Cancellation

- If have an assignment but want to cancel...
  - Before May 14: Forfeit \$300 deposit
  - After May 14: Full \$500 cancellation fee

## Finding a Roommate or Suitemate

- Talk to your RA
- Join the Facebook “Mason Housing Selection Roommate/ Suitemate Finder” Group
- Attend a Roommate/ Suitemate Social: Jan 22, Jan 27, Jan 29 8:00pm, the Ridge